

HOW TO APPLY FOR MARRIAGE AND CIVIL UNION LICENSES

APPLICATIONS ARE TAKEN BY APPOINTMENT ONLY

Applications are **NOT TAKEN** on a walk-in-basis

Residents of Eastampton Township can schedule an appointment in person with the Registrar of Vital Statistics in the Clerk's office or by calling the Township Clerk at 609-267-5723 x209.

WHERE TO APPLY FOR YOUR MARRIAGE

The License application is to be made in the New Jersey municipality in which either party resides.

If neither person lives in New Jersey, then the couple must apply in the town in New Jersey where the ceremony will take place.

WHAT TO BRING WHEN YOU APPLY

- A WITNESS (18 YEARS OR OLDER)
- The witness must provide 1 form of ID (This will just be viewed to verify identity)
- Birth certificates are required
- Bring 2 Primary forms of ID (Photo Driver's License, Passport, other official photo ID's)
- Bring Proof of Residency – Driver's License with correct address plus 1 of the following: Utility Bill, Bank Statement, Rental Lease
- If a driver's license is not available, then provide 2 of the alternate items
- Know your Social Security Number or have the card with you this will be kept confidential
- Bring documents to verify the termination of a previous relationship i.e. divorce papers, certified copy of death certificate, civil annulment document

All documents must be the original or a certified copy of the original with the required state or municipal seal.

Documents from foreign countries must be accompanied by an official English translation.

\$28.00 FEE (CASH – HAVE EXACT CHANGE OR CHECK MADE PAYABLE TO EASTAMPTON TOWNSHIP)

The Registrar has Marriage/Civil Union Application Forms. The application form can also be found on the NJ State website and can be brought in already completed. However, do not sign the Application form ahead of time. It must be signed, under oath, in the presence of the Registrar.

The NJ website where the application can be found is
www.state.nj.us/health/vital/marriage_apply.shtml
marriage application form REG-77

There is a minimum 72- hour waiting time before a license can be issued. Once issued, the license must be used within 30 days of the pick-up date and is only valid within the State of New Jersey.