

TOWNSHIP OF EASTAMPTON
DEVELOPMENT REGULATION
PRELIMINARY MAJOR SITE PLAN APPLICATION SUBMISSION CHECKLIST

The following items must accompany all preliminary major site plan applications at the time of submission. An explanation must be submitted for any item addressed with “W” for waiver, “N/A” for not-applicable or a “check” which indicates that the materials are provided. Please address each of the items listed in this checklist. Failure to do so will result in your application being classified as “incomplete”.

- ___ 1. Complete application forms and checklists. Original and 15 copies.
- ___ 2. Folded plot/plan submission.
11 Reduced Size
8 Full Size
- ___ 3. Name, signature, license number, seal, address & telephone of preparer.
- ___ 4. Name, address and telephone number of owner and/or applicant and any stockholders as required by N.J.S.A. 40:55D-48.1. Consent/signature of owner authorizing application (if applicable). Affidavit of ownership and owner’s signature noted on plans.
- ___ 5. Title block denoting type of application, tax map sheet number, county, name of municipality, block and lot, and street location.
- ___ 6. A key map not smaller than 1”=2000 feet showing location of tract with reference to surrounding properties, streets, municipal boundaries, zoning, etc., within 500’.
- ___ 7. A schedule of required and provided zone district(s) requirements.
- ___ 8. North arrow, graphic scale and written scale.
- ___ 9. Certification from Tax Collector that taxes are current.
- ___ 10. Signature blocks for Chairman, Secretary, Clerk & Municipal Engineer.
- ___ 11. Current property survey within last 2 years.
- ___ 12. Location and dimensions of any existing or proposed streets.
- ___ 13. Property owners and property lines of all parcels within 200’ identified on most recent tax map sheet.
- ___ 14. Drainage area map.
- ___ 15. Drainage calculations. (4 copies)
- ___ 16. Percolation tests (if applicable).
- ___ 17. Proposed utility infrastructure plans and profiles and supplier of resources, including sanitary sewer, water, storm water management, telephone, electric and cable TV.
- ___ 18. Soil Erosion and Sediment Control Plan (if applicable, to be submitted as a separate package).
- ___ 19. Environmental Impact Statement.
- ___ 20. Spot and finished elevations at all property corners, corners of all structures or dwellings, existing or proposed first floor elevations and general location of buildings.

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- ___ 21. Construction details as required by ordinance.

- ___ 22. Landscape plan overlaid on grading plan, with a corresponding plant list, planting details and tree protection details.

- ___ 23. Solid waste management plan.

- ___ 24. Site identification signs, traffic controls sign, and directional signs.

- ___ 25. Parking plan showing spaces, size and type, aisle width, curb cuts, drives, driveways, and all ingress and egress areas and dimensions.

- ___ 26. Preliminary architectural plans, front, rear, and side building elevations.