

EASTAMPTON BOARD OF FIRE COMMISSIONERS

MEETING MINUTES

February 22, 2024
Regular Meeting

1. Meeting Called to Order at 7:34pm

2. Open Public Meeting Statement: The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 1 has caused notice of this meeting to be published by having the date, time, place and agenda to the extent known thereof posted as follows:

Burlington County Times (Published)
Courier Post (Informational Purposes)
Eastampton Fire Rescue Department
Municipal Building

3. Pledge of Allegiance followed by announcement of the emergency exits.

4. **Roll call:**

X	X	X	X	Absent
Commr Adams	Commr McGlynn	Commr Black	Commr Heckler	Commr Stewart

5. **Approval of Minutes:** 01/25/25

1 st motion	2 nd motion	Roll call – Aye Commr Adams Abstain
Commr McGlynn	Commr Heckler	

6. **Correspondence:**

- Verizon billing statement
- New Jersey American Water filed with the NJ Board of Public Utilities for a rate increase and will be offering a virtual information session in the coming weeks
- Certification of Election for Keith Black
- Harriett’s is partnering up w/ Petro Home Service going forward, and our services will not be interrupted.

7. **Fire Chief’s Report:** See attached

8. **Insurance – Mr. McCurdy:** Removed Durango from insurance policy and we will be receiving a refund for the workers comp plan around \$4,900.

9. **Payment of Bills:** 2/22/2024

1 st motion	2 nd motion	Roll call – Aye Commr Adams abstained from voting on his own expense
Commr Black	Commr Heckler	

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Num	Date	Vendor	Amount	
11305	02/22/2024	US Postal Services	(232.00)	
11306	02/22/2024	Auto Parts Connections	(86.69)	
11307	02/22/2024	Burlington County ESTC	(110.00)	
11309	02/22/2024	GenServ	(340.00)	
11310	02/22/2024	Gen-EI Safety & Industrial	(3,040.95)	
11311	02/22/2024	Richard Braslow Esq	(150.00)	
11312	02/22/2024	John Adams	(2,983.08)	
11313	02/22/2024	Horace McCurdy Insurance	(1,210.03)	
11314	02/22/2024	Harriett's Energy Solutions	(420.00)	
11315	02/22/2024	Continental Fire & Safety	(3,324.00)	
11316	02/22/2024	Eugene Oberfrank	(102.70)	
1466	02/22/2024	Eastampton Board of Fire Commissioners	(3,836.09)	LEA Account
1468	02/22/2024	Eastampton Township	(6,617.62)	LEA Account
Online Payment	02/22/2024	New Jersey American Water	(10,416.00)	
Online Payment	02/22/2024	AT&T Mobility	(120.69)	
Online Payment	02/22/2024	Advance Payroll	(187.12)	
Online Payment	02/22/2024	Netpay	(283.36)	
Online Payment	02/22/2024	Natpay Direct Deposit	(943.69)	
			(34,404.02)	

10. Fire Commission Committees:

- Personnel: Commr Heckler, Commr Stewart and Commr Black
- Budget and Finance: Commr Heckler and Commr Adams
- Insurance – to be removed going forward
- Policy and Procedures: Commr McGlynn and Commr Black
- Future Planning: Chief Oberfrank, Commr McGlynn and Commr Heckler

11. Old Business:

- Commr McGlynn asked to purchase tablets w/wifi for 2024 so that Board members can work effectively. Commr Adams asked Board Administrator for pricing at January 2024 meeting.
- Tablet pricing:
 - Lenovo (64GB) \$150.00 & keyboard \$60.00 = \$210 *5= \$1,050
 - Galaxy Tab S9(128gb) \$450.00 & keyboard\$140.00= \$600*5= \$3,000
 - **Apple Ipad 9th (64gb) \$250.00 & keyboard \$160.00= \$410*5= \$2,050-(Roll call to approve this item)**

1 st motion	2 nd motion	Roll call – Aye
Commr McGlynn	Commr Black	

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- Commr Adams asked the Board Administrator to perform an analysis of the 2022 LEA for expenditure paid. For 2022, we are recouping expenses on salaries paid to Fire Marshal and Fire Inspector in the amount of \$3,836.09 from the LEA account. The remaining balance will be paid to Eastampton Twp and the account will be closed.
- DCA accepted our 2024 Introduction Budget, now waiting for the approval with signature from the agency.
- Old Verizon Bill – Commr Adams talked to Verizon and is working with another department to correct outstanding payment issue.
- Journal entry to cover expenses in 2023 of NJ American Water bill for December 2023 (roll call needed to approve):

- Credit Transfer to B04 \$10,416
- Debit Transfer from B13 \$4,000
- Debit Transfer from B06 \$5,000
- Debit Transfer from B14A \$1,416

1 st motion	2 nd motion	
Commr McGlynn	Commr Black	Roll call – Aye

12. New Business:

- NONE

13. Open to Public:

- NONE

14. Comments from the Commissioners:

- Commr Adams: supported Commr McGlynn about the importance of the committees and the Commissioners to be involved with meetings.
- Commr Heckler: NONE
- Commr Black: NONE
- Commr Stewart: N/A
- Commr McGlynn: Stated the Board need to be active with the committees assigned to assist even it it's through in person meeting or a zoom meeting.

15. Adjournment: 8:16pm

1 st motion	2 nd motion	
Commr McGlynn	Commr Black	Roll call - Aye

Chief's Report January 2024

Incidents	Totals
Structure	2
Fumes	2
Fire Alarm	8
Assist EMS	
MVC	6
CO Alarm	1
Wires	3
Dwelling	
Investigation	1
Water emergency	
Rubbish	
Roadway hazard	1
Fire Police	0
FP Scratch	0

Total Calls –25

Fire Police – 0

Fire call Scratches— 1 (cascade in Pemberton—crews already deployed during storm)

Man Hours for calls for service 55 hours and 28 minutes

Averaging 5 persons per call

1 truck checks

2 drill(s)

1 meeting

1 community services (attended open ceremony for varsity wrestling season RVRHS)

Engineer's Report

See separate report

County Chief's meeting, did not attend meeting (this was their annual dinner, no business conducted)

Chief's Monthly Round up.....

January brought some snow and a storm stand by.

Operationally.... dwelling in Hainesport (Automatic Aide) no injuries, no significant MVAs.

Training wise, January traditionally is our mandatory training classes. Blood borne pathogens, right to know and Haz Mat Operations refresher training was conducted; these are state and federally mandated classes. Annual air pack refresher training was also conducted. Those who missed training will have to complete training on line via vector solutions. That will be uploaded very soon.

2003 Durango was stripped of the county radio and is out of service for the FD. 2010 Expedition is now officially 3418 (re-numbered). Working with radio installer and radio vendor for some parts to finish radio install.