

EASTAMPTON BOARD OF FIRE COMMISSIONERS

Meeting Minutes

September 28, 2023
Regular Meeting

1. Meeting Called to Order at 7:32pm

2. Open Public Meeting Statement: The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 1 has caused notice of this meeting to be published by having the date, time, place and agenda to the extent known thereof posted as follows:

Burlington County Times (Published)
Courier Post (Informational Purposes)
Eastampton Fire Rescue Department
Municipal Building

3. Pledge of Allegiance followed by announcement of the emergency exits.

4. **Roll call:**

X	X	X	Absent	X
Ch. Commr Paolini	Commr Adams	Commr Osworth	Commr Hicks	Commr McGlynn

5. **Approval of Minutes:** 8/24/23 – correction made - no roll call on closed session

1 st motion	2 nd motion	Roll Call: All voted Aye
Commr McGlynn	Commr Osworth	

6. **Correspondence:** Sent notarized letter to SAM.gov regarding the legal name of our organization.

7. **Fire Official’s Report:** see attached

8. **Fire Chief’s Report:** see attached

9. **Insurance – Mr. McCurdy:**

10. **Payment of Bills:**

Num	Date	Vendor	Amount
11222	09/28/2023	Richard Braslow Esq	(150.00)
11235	09/28/2023	Auto Parts Connections	(30.18)
11236	09/28/2023	Richard Braslow Esq	(250.00)
11237	09/28/2023	Craigs Auto	(474.93)
11238	09/28/2023	Continental Fire & Safety	(541.00)
11239	09/28/2023	Eugene Oberfrank	(180.46)

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11240	09/28/2023	Motorola Solutions	(507.00)
August	09/28/2023	QuickBooks	(90.00)
August Payroll	09/28/2023	Netpay	(432.26)
Bonus CH	09/28/2023	Netpay	(258.86)
Bonus CH	09/28/2023	Natpay Direct Deposit	(853.65)
Online	09/28/2023	Natpay Direct Deposit	(1,136.37)
Online	09/28/2023	Advance Payroll	(50.00)
Online	09/28/2023	Netpay	(181.92)
Online	09/28/2023	Natpay Direct Deposit	(1,253.25)
Online	09/28/2023	New Jersey American Water	(10,416.00)
Online	09/28/2023	AT&T Mobility	(120.69)
Online	09/28/2023	QuickBooks	(90.00)
Total			(17,016.57)

1 st motion	2 nd motion	Roll Call: All voted Aye
Commr Adams	Commr McGlynn	

11. Fire Commission Committees:

- Personnel: Commr. Adams & Commr. Hicks – None
- Budget and Finance: Commr. Osworth & Commr. McGlynn – None
- Insurance: Commr Paolini & Commr. Osworth – None
- Policy and Procedures: Commr. Hicks, Commr. McGlynn (advisor) Chief Elischer & Polios - None
- Future Planning: Commr. Adams, Commr Paolini, Steve Packer (advisor) Chief Elischer, Past Chief Polios & Steve Packer –

12. Old Business:

- To correctly capture the legal name of the Fire District, sent another notarized letter asking it SAM.gov to update the name as Fire District No. 1 Township of Eastampton, Burlington County. The request is still pending further review.

13. New Business:

- Resolution 2023-001 Disposal of various property in accordance with NJ statute

1 st motion	2 nd motion	Roll Call: All voted Aye
Commr Adams	Commr Osworth	

- Resignation letter from Fire Marshal - George Myers
- Executive Session Requested – future planning and personnel concerns

1 st motion	2 nd motion
Commr Adams	Commr McGlynn

- Resignation of George Myers is not accepted by the Board asked if he could stay with organization through January 31, 2024. George Myers accepted the offer.

1 st motion	2 nd motion	Roll Call: All voted Aye
Commr Adams	Commr McGlynn	

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- Moving LEA to NJ State as of 1/1/24

1 st motion	2 nd motion	Roll Call: All voted Aye
Commr Adams	Commr Osworth	

14. **Open to Public:** -None

15. **Comments from the Commissioners:**

- Commr Osworth – it’s a fiscal decision to move the LEA account to the State.
- Commr Adams – Thanks George Myers and Yunus Boduroglu for their work and outstanding job.

16. **Adjournment:** 8:30pm

1 st motion	2 nd motion	Roll Call: All voted Aye
Commr Adams	Commr Osworth	



OFFICE OF THE FIRE MARSHAL

DATE: 9/13/23
TO: Board of Fire Commissioners-Eastampton Twp
FROM: George Myers- Fire Marshal
RE: Fire Official Retirement & Resignation Letter.

Gentleman:

As Fall approaches and we start to plan for the end of the year I would like to advise you of my plans to end my career in the Township of Eastampton.

I started working in the Fire Bureau in the Fall of 1988 as an Inspector and was fortunate enough to be promoted up to Fire Official after the departure of Rich Allen. I spent the next 20 years building the LEA and educating the public on Fire Safety. I left Eastampton in 2008 to work in neighboring Lumberton Township LEA, only to return and help reorganize the Fire Prevention Bureau in 2018. I have now served as the Fire Official for over 25 years under both the Township & District administered LEA. I have gone through 3 Township managers, 14 commissioners, several office relocations, implantation of the Knox Box program, computer tracking inspections and many positive advancements to the Fire Service. We now have a new Inspector who I helped train and believe is ready to take the helm and guide the Bureau to the next level. I have had the privilege to know and work with some amazing Firefighters and Town Officials over the years and I wish all of you the best in your future endeavors.

Please let this letter serve as my official notice of retirement and resignation as the Fire Official from the Eastampton Fire & Rescue Department effective 10/26/23.

Yours in Fire Safety,

George Myers – Fire Marshal (FM-34)



OFFICE OF THE FIRE MARSHAL

DATE: 9/27/23
TO: Board of Fire Commissioners-Eastampton Twp
FROM: George Myers- Fire Marshal
RE: Fire Official's Monthly activity report

INSPECTIONS

Annual inspections continue with no problems.

“Serenity’s Ice Cream” has completed their violations and has been given a certificate of Inspection and has opened for business.

The Shilden Group (Old Gsell Building) has completed the repair of the Fire Sprinkler system. I will be abating their violations.

I have printed a copy of the State’s “Fire Dynamics” program and provided the web address for the system. It is not user friendly and most other Fire Officials are having the same problems updating their businesses.

Inspections of the Several vendor Food Trucks was scheduled for September 30th for Eastampton Day but I received notice just this morning that the event has been cancelled. There may have to be a refund made for certain vendors.

The semi -annual inspection of Fire protection equipment was performed by Associated Fire Protection at The First Baptist Church on Woodlane Road.

COMPLAINTS:

There were no formal complaints last month.

FIRE INVESTIGATIONS:

There was one formal Fire Investigation last month of a boat fire in the rear of JT's Auto on Monmouth Road. The Fire was accidental and no follow up is required.

TRAINING:

I have enrolled in a recertification class for called "Inspection, Testing and Maintenance requirements for Fire Sprinkler Systems.

I attended a Zoom class for new Knox Box applications last month.

KNOX BOX PROGRAM:

The Knox Box for Sherwood Village has been shipped and should be in the process of being mounted. Inspector Boduraglo will follow up.

GENERAL BUREAU INFORMATION

I believe that Fire Inspector Boduraglo has received enough training to take over running the day to day operations of the Bureau. I will be finishing up a few re-inspections next month and then all other annual inspections will be handled by Yunus. I will be available until 10/26/23 to assist him with any problems that may arise.

REGISTRATIONS:

1 new Non- Life Hazard Business was added to the ESP inspection program.

Yours in Fire Safety,



George Myers – (FM-34) Fire Marshal

Chief's Report August 2023

Incidents	Totals
Comm. Bldg	2
Alarm System	6
Dwelling	2
MVA	4
Cover Assignment	1
Fumes	1
Investigation	1
Odor/Smoke	0
Assist EMS	0
De-Watering	0
Roadway Hazard	0
Wires	2
Dumpster	1
CO Alarm	4
Electrical Hazard	1
Fire Police	0
FP Scratch	0

Total Calls 27

Fire Police – no calls this month

Fire calls Scratches—2 (Fumes, Assist EMS)

Man Hours for calls for service 33hrs. and 9 min.

Averaging 2.6 persons per call

2 work detail

0 storm standby

1 drill(s) (Pool extrication / 2nd drill canceled due to fire call in Westampton)

1 meeting

4 public relation events (Lumberton National Night out, Town Center, tag hanging Eastampton place x2)

Engineer's Report

Trucks

- **3400**
 - In Service
 - Purge valve failed, was replaced on 8/24

- **3411**
 - In Service
 - AC working again, FAR came out and inspected, replaced all ground wires, unable to determine root cause.
 - Wipers replaced.
 - Holmatro batteries replaced.
 - Akron batteries are no longer charging and will need to be replaced or rebuilt.
 - Gasmeter needs a new CO sensor.
- **3413**
 - PTO generator was not providing power
 - HVAC only blowing from defroster
 - Out for repairs on 9/18, repairs complete on 9/18, possibly BIS 9/18
- **3419**
 - In Service

County Chief's meeting, I did not attend, away on vacation.

Chief's Monthly Round up.....

August was busy... we had quite a few alarm systems and CO alarms. All of the CO calls were malfunctioning or end of life alarms. We will do some awareness on social media, reminding residents to read the back of their detectors 1—replace when dated and 2—know what the alarm sounds like and what a maintenance beep/end of life beep sound like.

As for public relations....We have been walking the community and hanging our door hangers and we also posted the lawn signs. We spent three separate nights (doubling also as familiarization of apt complexes and the buildings) walking and hanging door tags. Members have been on their own time, walking their respective neighborhoods with the door tags. We have what appears to be 3 additional bites for now on, we are following up. We ordered additional door tags and will continue to walk the community (Star drive and the 55 community on Smithville are next).

Training wise, August was a quiet month for training, mostly because of vacations, we will start back up in September with New Air Packs, truck checks (we will do a few "tool box" drills during truck checks).

Portable batteries are still on order (shocker).

Replacement 3400 is upfitted, I now have to meet with them for radio installations and we have a few minor equipment installs and it should be ready by mid to late September. The board met in August, I am waiting on direction with regard to 3418 and old 3400.

AEDs arrived and were placed into service in the 3411, 3413 and 3400 after a drill session with them.

SCBA (grant purchase) have arrived at the vendor, arrangements are being made to deliver them and set up training.

Board is working on a resolution to dispose of gas powered PPV fans, I recommended we keep one as back up for now, dispose of one with a cracked housing and dispose of remaining 2 functional ones (September meeting we should see movement on that).