

EASTAMPTON BOARD OF FIRE COMMISSIONERS

MEETING MINUTES

April 27, 2023
Regular Meeting

1. Meeting Called to Order: 7:30pm

2. Open Public Meeting Statement: The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 1 has caused notice of this meeting to be published by having the date, time, place and agenda to the extent known thereof posted as follows:

Burlington County Times (Published)
Courier Post (Informational Purposes)
Eastampton Fire Rescue Department
Municipal Building

3. Pledge of Allegiance followed by announcement of the emergency exits.

4. Roll call:

| | | | | |
|------------------|-------------|---------------|-------------|---------------|
| x | x | x | absent | x |
| Ch.Commr Paolini | Commr Adams | Commr Osworth | Commr Hicks | Commr McGlynn |

5. Approval of Minutes: March 23, 2023

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|------------------------|------------------------|--------------------------|
| 1 st motion | 2 nd motion | Roll Call: All voted Aye |
| Commr Osworth | Commr Adams | |

6. **Correspondence:** Travelers premium an adjustment, received State LEA check and IRS refunded overpayment.

7. **Fire Official's Report:** A copy is attached as Appendix A

8. **Fire Chief's Report:** None

9. **Insurance – Mr. McCurdy:** Audit is completed, and all issues are resolved

10. Payment of Bills:

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|------------------------|------------------------|--------------------------|
| 1 st motion | 2 nd motion | Roll Call: All voted Aye |
| Commr Adams | Commr Osworth | |

| Ck# | Vendor | Amount |
|-------|------------------------|----------|
| 11188 | Paul O'Reilly | 820.00 |
| 11189 | Department of Treasury | 176.31 |
| 11192 | Department of Treasury | 119.91 |
| 11193 | Colleen Hargrove | 1,265.12 |
| 11194 | GenServe | 760.00 |

EASTAMPTON BOARD OF FIRE COMMISSIONERS

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| 11195 | Continental Fire & Safety | 4,808.00 |
| 11196 | A 2 Z Apparel | 730.50 |
| 11197 | Fire Apparatus Repair, Inc | 305.00 |
| 11198 | AT&T | 120.69 |
| 11199 | Burlington County BCIT | 30.00 |
| 11200 | Dan J. Paolini | 85.00 |
| Online Pay | NJ American Water | 10,416.00 |
| Online Pay | Advance payroll | 50.00 |
| Online Pay | George Myers-PR | 237.50 |
| Online Pay | Colleen Hargrove-PR | 1,000.00 |
| Online Pay | Yunus Boduroglu-PR | 150.00 |
| Total | | \$21,074.03 |

11. Fire Commission Committees:

- Personnel: Commr. Adams & Commr. Hicks - None
- Budget and Finance: Commr. Osworth & Commr. McGlynn - None
- Insurance: Commr Paolini & Commr. Osworth - None
- Policy and Procedures: Commr. Hicks, Commr. McGlynn (advisor) Chief Elischer & Polios - None
- Future Planning: Commr. Adams, Commr Paolini, Steve Packer (advisor) Chief Elischer, Past Chief Polios & Steve Packer - None

12. Old Business:

- Purchase of laptop – purchased computer as it was more cost effective than a laptop. Total price of computer, monitor and surge protector was \$1,210.16.
- Status of Email addresses and website
- Status of ATT access to account – removing old contacts and obtaining new pin
- Status of Safe Deposit Box at TD Bank
- Status of Ad hoc Committee to review office setup with Fire Department, Fire Marshal, Commr McGlynn, Commr Osworth and Board Administrator

13. New Business:

- Chief Jason Elischer regrettably resigned

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| 1 st motion | 2 nd motion | Roll Call: All voted Aye |
| Commr McGlynn | Commr Adams | |

- Frank Oberfrank to become Chief

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|------------------------|------------------------|--------------------------|
| 1 st motion | 2 nd motion | Roll Call: All voted Aye |
| Commr Adams | Commr McGlynn | |

14. Open to Public: No comments

15. Comments from the Commissioners: None

16. Adjournment: 8:30pm

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|------------------------|------------------------|--------------------------|
| 1 st motion | 2 nd motion | Roll Call: All voted Aye |
| Commr Osworth | Commr Adams | |



DATE: 4/23/23

TO: Board of Fire Commissioners-Eastampton Twp

FROM: George Myers- Fire Marshal

RE: Fire Official's Monthly activity report

INSPECTIONS:

The State's RIMS computer system is no officially offline. The new FIRE Dynamic System was given an overview last week via a zoom class however I was unable to see it. I will be contacting the Division for a copy. They will be training certain Fire Official's through the Burlington County Fire Marshals office. All new registrations and amendments will be on hold.

Inspector Boduraglo continues with the inspection list.

The fire involving electrical equipment at #5 Rusty Lane (in the Fenimore Trailer Park) was forwarded to Brad Regn in the Construction Office

I conducted a NJ State Suppression System Survey on all Educational buildings in the township This is being requested by the New Jersey Division of Fire Safety with a deadline of June 1st. The only one outstanding is the Timothy Christian Academy. They were hand delivered the forms and I will pick them up next week.

The Shilden Group Building at #1307 Woodlane Road has completed most of the repairs to the Fire Suppression System. The system was tested and holding pressure with the new valves. It still needs to be linked to the older dilex alerting system before it can pass inspection. This should be completed by May 13th at which time the violation will be abated and the system back up in service.

COMPLAINTS:

I was advised via the Burlington County Fire Marshals office of possible open burning near route 206 and Railroad avenue. I will be keeping a watch.

FIRE INVESTIGATIONS:

I conducted a Fire Investigation on 3 more incendiary fires that occurred along Railroad Avenue on April 6th. This resulted in the New Jersey Forest Fire Service "Burning In" approximately 22 acres of frontage along Railroad avenue. Units B3 B6 and B16 along with 3411 were on location. The

Eastampton Police Department did have trail cameras during the time of the fires but were unable to download any usable pictures. Additional cameras have been placed in the area.

TRAINING:

I attended a Administrative recertification class at the Burlington County Emergency Services Training facility on April 26th. This class will also be required for ALL Fire Inspectors within a 3 year cycle.. Yunus will have to enroll in this prior to October 2023.

KNOX BOX PROGRAM:

There were no new Knox Boxes installed or updated last month.

GENERAL BUREAU INFORMATION

The Fire Marshals car continues to be running ok.

There will be more uses that need to register as Life Hazards.

REGISTRATIONS:

There were no new registrations for the month.

Yours in Fire Safety,

A handwritten signature in black ink, appearing to read "George Myers", with a long horizontal flourish extending to the right.

George Myers – Fire Marshal