



Eastampton Township

Fire Prevention Bureau Office of the Fire Marshal

12 Manor House Court
Eastampton, New Jersey 08060
Office: (609) 267-5723 ext. 203
Cell: (609) 676-6967
Fax: (609) 265-1714
Email: firemarshal@eastampton.com
www.Eastampton.com



Dear Business Owner/Agent,

In an attempt to streamline the fire inspection process, please review this document. The annual non-life hazard registration fee schedule adopted by Eastampton Township Ordinance, Section 250-5(B) sets the fire inspection fees. These fees are calculated by the square footage of your business and the hazards contained within. You will be presented an invoice by the inspector upon the completion of the inspection. This invoice shall be paid within 30 days of receipt, unless stated otherwise by the Fire Marshal. Payment must be received prior to a Certificate of Inspection being issued.

Eastampton Township Ordinance Section 250-5(B):

Area (square feet)

- (1) 0 to 1,500: \$85**
- (2) 1,501 to 2,499: \$115**
- (3) 2,500 to 3,499: \$150**
- (4) 3,500 to 4,499: \$210**

We enforce the New Jersey edition of the International Fire Code and any applicable Township Ordinances as required. Attached you will find a list of some of the most common violations discovered during an inspection. Please check your business for these violations. In the event violations are cited, you will have in most cases up to 30 days to abate these violations unless ordered otherwise by the Fire Marshal. If more time is needed, a time extension request must be requested and approved by the Fire Marshal. We are more than willing to work with you and make any accommodations allowed in order to accomplish our ultimate goal of fire safety. Thank you for your time and attention to these matters. If you have any questions, please do not hesitate to contact me.

Respectfully,
Yunus Boduroglu
Fire Marshal
Township of Eastampton



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Pre-Inspection Checklist

1. All exits and exit access paths are clear and unobstructed.
2. All exit signs are illuminated and emergency lighting is functioning.
3. All fire extinguishers are unobstructed, charged, tagged, and have been inspected by a licensed/permitted contractor within the State of New Jersey. Ensure 30-day checks are being conducted and the log on the back of the tag on the extinguisher is maintained. Fire Extinguishers contained in a cabinet require signage posted above the cabinet to ensure visibility.
4. If your building has a fire sprinkler system make sure it has been tested and inspected within the last 12 months by a State of New Jersey registered contractor. A copy of your inspection report shall be turned over to the fire inspector at the time of inspection. Copies of the report must also remain onsite.
5. If your building has a fire alarm system, make sure it has been inspected and tested within the last 12 months by a State of New Jersey registered alarm company. A copy of your inspection report shall be turned over to the fire inspector at the time of inspection. Copies of the report must also remain onsite.
6. If you have a cooking operation that requires a suppression system, make sure the system has been tested and inspected within the last 6 months. The system is required to be inspected semi-annually by a State of New Jersey licensed/permitted contractor and a tag shall be posted on the system. A copy of your inspection report shall be turned over to the fire inspector at the time of inspection. Copies of the report must also remain onsite.
7. Do not use extension cords as a substitute for permanent wiring or outlet. Use UL tested, fused plug strips. Do not plug one power strip onto another power strip.
8. Do not store combustibles within 36" of heaters or associated appliances.
9. Do not store anything within 2' of a ceiling or 18" below a sprinkler head.
10. Maintain electrical service equipment clearance of at least 30".
11. Ceiling tiles are intact and in place.
12. Keep all fire lanes clear of vehicles.
13. Fire Department Connection (FDC) must be marked and access is free of obstructions.
14. Ensure the exterior of your rear door is labeled with suite # and name.

Check your previous inspections, any reoccurring violations carry an automatic penalty.