

Frequently Asked Questions

How do I register with the Legalized Games of Chance Control Commission?

According to the State website:

- Every organization interested in conducting bingo or raffles, or allows its members to assist a licensed affiliated organization, must first apply to the Commission for eligibility. If the Commission determines that the applicant qualifies as a bona fide charitable, educational, religious, patriotic, public-spirited organization or senior citizen association or club it issues a registration certificate reflecting its identification number.
- **“Qualified organization”** means a bona fide organization or association of veterans, religious congregation, educational organization, fraternal organization, civic and service club, officially recognized volunteer fire company, officially recognized first aid squad, officially recognized rescue squad, and senior citizens association or club.
- **“Registered organization”** means an organization which has applied for, received and possesses a valid registration certificate bearing an identification number issued to it by the Legalized Games of Chance Control Commission. Only a registered organization is qualified within J.J.S.A. 5:8-60.3 to conduct raffles.

Is there a list of organizations that holds a LGCCC registration?

The Legalized Games of Chance Control Commission is working on a comprehensive list to be posted on their website that is updated daily. Please visit

<http://www.njconsumeraffairs.gov/lgccc/Pages/Registered-Organizations.aspx>

Where do I apply for a game of chance Registration Card?

Organizations must apply for a biannual registration card from the Legalized Games of Chance Control Commission. This registration card allows the holder to apply for each of their games in the municipality where the games will be held. **HAVING AN LGCCC REGISTRATION CARD DOES NOT MEAN YOU CAN HOST RAFFLES WITHOUT FIRST APPLYING FOR AND BEING APPROVED FOR BY THE MUNICIPALITY IN WHICH THE GAMES ARE TO BE HELD.**

Where do I apply for each game of chance?

You must apply in the town where the games are to be held or the winner will be drawn. Each game must be applied for as there are no “blanket licenses”.

Can I apply for a game of chance if my LGCCC registration card has expired?

No. A copy of the valid registration card must be submitted with the application. Registration must be valid through the date of the raffle in order for the application to be processed.

Does my application need to be notarized?

Yes, applications must be submitted in quadruplicate (4 copies) and each application **MUST** contain original signatures and have a notary seal.

Can I give one application and have Eastampton Township make copies?

No. As the signatures and notary seals must be originals copies of a single application will not be accepted.

What is the difference between On and Off Premise games of chance?

On Premise means the winner of the prize needs to be present and tickets are sold at the event.

Off Premise means the winner of the prize does not need to be present and tickets may be sold prior to the event. A Sample ticket ALWAYS must be provided if the game is Off Premise.

What needs to be on a Sample Ticket?

Sample Tickets must have the following:

1. NJ LGCCC Registration ID number
2. Name of the organization- This must exactly match what is on the Registration Card of the Organization Card issued by the LGCCC.
3. Description of Prize
4. Location of Drawing
5. Date of Drawing
6. Time of Drawing
7. Price of Ticket
8. Ticket Number
9. Purpose to which proceeds will be devoted
10. Space for the Municipality Issued Raffle Number
11. Space for purchasers information, including but not limited to: Name, address, telephone number (Please see sample ticket)

When do I need to provide a Sample Ticket?

Sample tickets must be provided at the time of the application for any game of chance that is considered OFF PREMISE.

What fees are associated with games of chance?

The Township of Eastampton charges \$20.00 per game of chance. The State LGCCC charges different amounts based on the game and anticipated prizes. Please see the fee listing for further information.

How far in advance do I need to submit a raffle application?

Eastampton Township requests that applications are submitted at least six (6) weeks prior to a game of chance's date of operation. This allows for the following:

- The Legalized Games of Chance Control Commission requires a minimum of 14 days from receipt of application before approving a raffle.
- If a holiday, unexpected closing, etc. occurs this timeline may be extended.
- It is important to submit the application as soon as possible in case an error is present it can be corrected without affecting the date of the raffle.

Is a background check required?

Yes, please view the Raffle Criminal History Record Request.

My application was rejected, who do I speak to?

The municipality where you applied can be contacted to assist you in correcting an application. **The denial of an application always comes from the State and the State has the ultimate decision on whether or not an application is approved.**

What is the Report of Operations?

The Report of Operations is a form that needs to be completed and submitted to Eastampton Township **and** the State of New Jersey.

- The form may require additional fes based on the value of the prizes or the proceeds raised.
- It must be submitted **no later than the 15th day** of the calendar month following the date of the licensed activity.

Can I change the date of my game?

Yes, you can fill out an Application to Amend a Raffle License.