

Township of Eastampton Township Clerk's Office 12 Manor House Court Eastampton, NJ 08060 (609) 267-5723 Ext. 209 kwhite@eastampton.com

Raffles

This packet has been designed to assist registered organizations with the games of chance process. We have created and gathered forms and samples and simplified instructions for the purpose of streamlining this process.

This package is meant to be used as a guide. The State Legalized Games of Chance has full authority over games of chance and it is important to visit their website for the most current information. A comprehensive list of links and contact information has been provided on the next page.

Please contact the Eastampton Township Clerk's Office for further assistance when applying for games of chance, or go to our website www.eastampton.com, which contains raffle information as well as fillable forms and applications.

Legalized Games of Chance Control Commission Contact Information and Important Links

Contact Information	
Legalized Games of Chance Phone Number	(973)273-8000
Legalized Games of Chance	PO Box 46000
Mailing Address	Newark, NJ 07101
Legalized Games of Chance	124 Halsey Street
Physical Address	Newark, NJ 07102

Website Links		
Home Page	www.njconsumeraffairs.gov/lgccc/pages/default.aspx	
LGCCC Registration Information	http://www.njconsumeraffairs.gov/lgccc/Pages/requestspeaker.aspx	
LGCCC Application and Forms	http://www.njconsumeraffairs.gov/lgccc/Pages/applications.aspx	
Laws and Regulations	http://www.njconsumeraffairs.gov/lgccc/Pages/regulations.aspx	
LGCCC Fees	http://www.njconsumeraffairs.gov/lgccc/Pages/licensefees.aspx	
Registered Organizations, Licensed Dealers, Licensed Equipment Providers	http://www.njconsumeraffairs.gov/lgccc/Pages/Registered-Organizations.aspx	

ulicution for a Duffice license

Application No. RA	
Identification No.	

	ubmit four (4) copies of this application to th	ne Municipal Clerk's offic	ce in the municipality where the g	ames will be conducted.
Please	print clearly.			
Na	me of municipality:			=======================================
Part	A - General			
1.	Name of applying organization:			
2a.	Street address of headquarters:			
b.	Mailing address (if different):			
3.	A license is requested to conduct raffles (use a separate application for each type Date	of the kind stated on the of raffle). Type of Raffle). Hours	e date, or on each of the dates, affle to be held Date	and during the hours listed
	1/5-1/3			
		THE RESERVE OF THE PARTY OF THE		
4a.	Address of place where raffles will be pl	layed:	5	
	Address of place where raffles will be pl Does the applicant own the premises or	317 \ ~~	n for its general purposes?	Yes No
b.	11/75	regularly occupy then		
b. 5.	Does the applicant own the premises or	regularly occupy then		
b. 5. Part	Does the applicant own the premises or If raffles equipment is to be rented, attac B - Schedule of Expenses	regularly occupy then	affles equipment lessor to this a	pplication on Form 13.
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Applications need to be submitted in quadruplicate. Applications must be originals.

Copies of signature or notary seal will not be accepted

The name of the organization must **exactly match** the name on the Registration card issued from the Legalized Games of Chance Control Commission.

The Type of Raffle should be noted here. The Legalized Games of Chance Control Commission has rejected applications because the application is not for the type of game the applicant is applying for.

Ensure you have indicated whether the game is considered ON premise or OFF premise. A Sample Ticket is required if the game is Off Premise.

You must include the type of game. Please see raffle types and fee schedule for proper names.

Equipment and Premises rented and listed in the schedule of expenses MUST be approved by the Legalized Games of Chance Control Commission.

Payment for prizes in a draw raffle must be made PRIOR to the date of drawing.

The expenses listed in this section must be goods, wares or merchandise. SERVICES cannot be listed as an expense.

Part C - Schedule of Purposes

1.	. The specific purpose(s) to which the entire het proceeds of the games listed in this application are to be devoted, and the
	manner in which they are to be so devoted, are:

2.		to be devoted to a purpose allowed by the Raffles Licensing Law by turning the sam h is exclusively devoted to such purposes, secure the signature of its president or other
	executive officer to the following of	
	"It is hereby certified that	
		Name of organization
	will accept from the licensee any p	part of the net proceeds of the games listed in this application to be turned over to it."
	Date:	Signature:

A description of all prizes to be offered and given in all of the games listed in this application is as follows. For merchandise, describe the article and state the retail value; if prizes are to be donated, indicate that fact and estimate as accurately as possible the information requested below.

(Description of Prize)	Donated (Yes or No)	Retail value
	☐ Yes ☐ No _	
8		
9	Pes	
S <u> </u>	Pes	
	Yes □ No	
2	Yes	
	Yes No _	
	Yes No _	
s 	Pes	
8		
8	Yes No	
	Yes	
s	Yes	
0	Pes	
~		
·	Pes	
s	Pes	
ri-		
<u></u>	Pes	
H 		
8	Pes	

Organizations may donate the proceeds to another organization. This section must be completed and signed.

This does not mean the benefitting organization is "borrowing the license" or can operate without the licensed organization. They are merely benefitting from the collected proceeds.

This information will also need to be notated appropriately in the Raffle Report of Operations. Failure to do so will result in future denials.

The description of prizes must be listed in this section. This can vary from merchandise to "50% of the proceeds collected".

It is very important to make sure the prizes you are offering are not prohibited by the Legalized Games of Chance Control Commission to be awarded during games of chance.

Please review prohibited prizes

This is where you notate the **ANTICIPATED** value of the prizes.

The amount due for each game of chance is dependent on the anticipated and actual retail value of prizes awarded.

If no amount is provided the Legalized Games of Chance Control Commission will assume the highest value for fee purposes.

(1) Office	Name of office	ar)	Ag
Residence address		(include area code)	2 7
	Day	Evening	3
(2) Office	Name of office	3 7	Ag
Residence address	Telephone No.	finclude area code)	
	Day	Evening	3
(3) Office	Name of office	28)	Ag
Residence address	Telephone No.	(include area code)	3 7 T
	Day	Evening	3
(4) Office	Name of office	er	Ag
Residence address	Telephone No.	(include area code)	
	Day	Evening	·
art F - Members of Applicant who will b	oe in charge of the games		
Name of member in charge	Residence address		o. (include area code) Ag Evening
1			/
			·
art G - Members of Applicant who will	assist in conducting the games		
Name of member		Residence address	Ag
art H - Names of other organizations w			
		How related	Identification No.
Name and address of org	anization	now related	(idealineation) to

If more space is needed in any section of this application, insert extra sheets of paper.

Please fill in all officers of the organization listed on the Legalized Games of Chance Control Commission Registration Card.

Please list the officers in the order in which to contact the organization. This is very helpful in the event that the State or the Municipality has any questions on your application.

The members listed in this section are responsible for the application, reports, handling of the games, etc.

Their information should be listed in order of best contact.

They may be duplicative of those members listed as officers.

The members listed in the section will be responsible for actually conducting the game when it is held.

They should be listed in order of best contact.

They may be duplicative of those members listed as officers.

This section is to be used if more than one organization will be assisting in the conduct of the game.

They must be a registered organization with the Legalized Games of Chance Control Commission.

Part I - Statement of Applicant and member(s) in charge

State of New Jersey	1
County of	} s

We do hereby each make the following statement, under oath, with respect to the foregoing application:

- The applicant (is) (is not) limited in its activities to the 5. furtherance of one or more authorized purposes as defined in the Raffles Licensing Law.
- Prior to the issuance of any license to it to conduct games
 of chance, the applicant was actively engaged in serving 6.
 one or more "authorized purposes."
- The applicant has received and used, and in good faith expects to continue to receive and use, to further one or more authorized purposes, funds from sources other than games of chance.
- The conduct of the games on the occasion or occasions for which this application is made will be to raise and devote the entire net proceeds to the authorized purpose described in the application.
- For each occasion for which a license is sought, one or more of the members listed who are familiar with the Raffles Licensing Law and the Rules and Regulations, will be in full charge of and primarily responsible for, the conduct of the games.
- 6. No commission, salary, compensation, reward or recompens will be paid to any person for holding, operating or conducting, or assisting in the holding, operatino or conducting, of the games, except to bookkeepers or accountants for professional services not exceeding the amounts fixed by the Schedule of Fees, as well as the compensation for the Licenset Compensated Workers pursuant to N.J.A.C. 13:47-6A. Not prize may be offered and given in cash, except as otherwise provided by the Raffles Licensing Law (N.J.S.A. 5:8-50 et seq.) If a cash prize under certain circumstances is permitted by the law, the amount of the cash prize may not exceed the limit prescribed by the Raffles Licensing Law.
- 7. All statements in the foregoing application are true.





argraphic of Officer and THO	
Signature of Member in Charge	
Signature of Member-in-Charge	
Signature of Member-in-Charge	
aignature of member-in-unarge	
Signature of Member-in-Charge	

If more space is needed in any section of this application, insert extra sheets of paper.

Applicant's registration slip from the Legalized Games of Chance Control Commission must be presented to the Municipal Clerk with this application.

All four (4) applications submitted for each game of chance must be originals with a Notary Seal.

Copies of this page WILL NOT be accepted!

An officer that was named in the previous section MUST sign this section and note their title. (Part E)

The signature of the officer signifies that the application can use the registration from the Legalized Games of Chance Control Commission.

The members listed as being in charge of the raffle should

ALL sign in this section. (Part G)

Those members listed as in charge are signing off on the statement of compliance with all statutes and guidelines for games of chance.