

EASTAMPTON TOWNSHIP POLICE DEPARTMENT

APPLICATION FOR TOWING LICENSE

Application must be submitted by 12/1 of the licensing year and accompanied by **\$300.00 fee**.

Once approved by Township Council the license will be granted for three (3) years.

BUSINESS INFORMATION

Name: _____

Address: _____

Phone #: _____

Hours of Service: _____

Major Credit Cards Accepted: _____

Owned or Leased? _____

***Copy of deed or lease agreement must be provided**

OWNER INFORMATION

*If the application is being made for a corporation complete the Corporation Information section.

Name: _____

Address: _____

Phone #: _____

Email: _____

Date of Birth: _____

Soc. Sec. #: _____

D.L. #: _____

Emergency Contact Phone #: _____

*During each year of the three (3) year agreement an annual inspection will be conducted by the Eastampton Township Police Department. The inspector will obtain updated insurance information on all vehicles and personnel. A site inspection will also be performed to assure compliance. In addition, all mandatory local inspection certificates will be obtained.

TOW TRUCK AVAILABILITY INFORMATION:

Address Where Tow Truck Garaged	Phone Number	Hours Available

GARAGE FACILITIES:

Location	Size	# Spaces Available	Inside Storage/Outside Secured?	Security Features

INSURANCE INFORMATION:

Please submit a Certificate of Coverage for all Insurance Policies required to tow in the State of New Jersey. Liability Coverage must meet the New Jersey mandatory minimum of \$1,000,000.00, as required by section § 487-9 of Ordinance 2021-17.

Name of Insurance Company: _____

Address of Insurance Company: _____

Insurance Agent & Contact Number: _____

Policy Number(s): _____

I will allow the Chief of Police of the Eastampton Township Police Department, or his designee, at any reasonable time, to conduct an inspection of the tow vehicles or storage facility, and any applicant or license for the purpose of determining compliance with this chapter, and any such other information as the Township Clerk or Chief of Police may reasonably prescribe. § 487-4, (9, 10) ____initial

I certify that the arrival time at the incident scene shall be no longer than twenty-five (25) minutes after notification by the Eastampton Police Department. § 487-5 (2) ____initial

I certify that on-call towing and storage services will be available 24 hours per day, every day of the year. § 487-5 (3) ____initial

I certify that the fees and procedures required by Ordinance 2021-17 shall be complied with at all times. ____initial

Ordinance 2021-17 § 487-9 Insurance requirements.

A. Every licensee shall carry insurance as follows:

- (1) Comprehensive automobile liability in an amount not less than \$1,000,000 combined single limits;
- (2) Workers' compensation coverage as required by state law;
- (3) Garage keeper's liability in an amount not less than \$60,000 per location;
- (4) Garage liability in an amount not less than \$500,000 combined single limits;

- (5) Comprehensive general liability coverage in an amount not less than \$500,000 for each person and \$500,000 for each accident;
 - (6) Endorsements providing for collision coverage for vehicles in tow;
 - (7) Endorsements incorporating the indemnification provision set forth in § 487-9B.
 - (8) Endorsement naming the Township as an additional insured in all insurance policies (except workers' compensation policies) for licensees on the Township's on-call towing list.
- B.** All licensees shall hold harmless and indemnify the Township, its officers, employees, elected and non-elected officials and professionals, and agents from any and all liability claims, losses, or damage arising, or alleged to arise, from the performance of the towing services requested of, or rendered by the licensee. The foregoing indemnification language shall be incorporated in the general comprehensive liability policy required by § 487-9A.
- C.** All insurance policies shall be written by insurance companies acceptable to the Township and authorized to do business in the State of New Jersey.
- D.** No license shall be issued or renewed until the applicant has filed with the Township Clerk certificates of insurance evidencing the insurance coverage and endorsements required in § 487-9A. All certificates must provide for 30 days' prior written notice to the Township of policy cancellation or material change.
- E.** Any license issued under this chapter will be automatically revoked upon expiration or cancellation of the required insurance or material change in coverage which renders that coverage not in compliance with the requirements of § 487-9A.

Mandatory Affirmative Action Language for Procurement

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status or sex. The contractor will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, or sex. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoffs or terminations; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this non-discrimination clause.

The contractor or subcontractor, where applicable, will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, marital status or sex. The contractor or subcontractor, where applicable, will send to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer advising the labor union or worker's representative of the contractors' commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with the regulations promulgated by the Treasurer's pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time.

The contractor or subcontractor agrees to attempt in good faith to employ minority and female workers consistent with the applicable county employment goals prescribed by N.J.A.C. 17:27-5.2 promulgated by the Treasurer pursuant to P.L. 1975, c.127, as amended and supplemented from time to time or in accordance with a binding determination of the applicable county employment goals determined by the Affirmative Action Office pursuant to N.J.A.C. 17:27-5.2 promulgated by the Treasurer pursuant to P.L. 1975, c.127, as amended and supplemented from time to time.

The contractor or subcontractor agrees to inform in writing appropriate recruitment agencies in the area, including employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing,

as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal Law and applicable Federal Court decisions.

The contractor of subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, creed, color, national origin, ancestry, marital status or sex, and conform with the decisions of the State of New Jersey, and applicable Federal Law and applicable Federal Court decisions.

The contractor and its subcontractors shall furnish such reports or other documents to the Affirmative Action Office as may be requested by the Office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Affirmative Action Office for conducting a compliance investigation pursuant to Subchapter 10 of the Administrative Code (NJAC 17:27).

I agree and will conform to all Affirmative Action.

Signature

Date

Affidavit of Availability, Compliance, and Non-Conclusion:

I, _____, of the Township of _____ in the County of Burlington, State of New Jersey, of full age, being duly sworn according to law on my oath depose and say that:

I am _____ of the firm listed in Section 1 of this application and as such I have executed this application for a tow license in the Township of Eastampton to tow vehicles at the request of the Eastampton Township Police Department, with full authority to do so.

I have received with this application a copy of the Eastampton Township Ordinance 2021-17, entitled AN ORDINANCE AMENDING CHAPTER 487 OF THE EASTAMPTON TOWNSHIP CODE TITLED "TOWING AND STORAGE OF VEHICLES". I, and anyone employed by me, shall comply with all provisions of this ordinance and I understand the following:

I have sufficient personnel and equipment to provide twenty-four hour towing service every day of the year and agree to comply with the fees, performance standards and procedures outlined in Ordinance 2021-17.

Prior to departing the scene of a tow service the scene will be cleaned and the street clear of any customary debris resulting from any accident. Each tow vehicle shall, at all times, carry the necessary equipment to perform such cleaning services.

Any change in my equipment list must immediately be reported to the Eastampton Township Police Department, in writing.

Any change in my employee list must immediately be reported to the Eastampton Township Police Department, in writing.

I have not, directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free, competitive trade in respect to this application.

All statements in this application are true and correct, and made with the full knowledge that this Municipality relies upon the truth of the statements in this application and in the statements contained in the affidavit in the issuance of the license applied for.

Signed: _____

Date: _____

Subscribed and sworn to
before me this _____ day
of _____, 20____.

Notary Public
Seal

Eastampton Township Tow License

Applicant: _____

You have been approved for a license: _____ to _____

You have (**not**) been approved for a license: _____

Municipal Clerk

*No more than one (1) license shall be granted to any applicant, and license is not transferable.

Approved by Officials

Chief of Police: _____

Fire Code Certification: _____

Zoning Certification: _____

CORPORATION INFORMATION

Corporation Name: _____

Corporation Address: _____

Officers Names: _____

Officers Addresses: _____

Directors: _____

Registered Agent: _____

Signature: _____

Date: _____

**As per § 487-4 list the names and residential addresses of every stockholder owning more than 10% of the issued stock.*

Name: _____

Address: _____

Name: _____

Address: _____

Name: _____

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