

Introduction Date: May 8, 2017
Adoption Date: May 22, 2017

ORDINANCE NO 2017-8

**TOWNSHIP OF EASTAMPTON
BURLINGTON COUNTY**

**AN ORDINANCE ESTABLISHING THE OFFICE OF TAX ASSESSOR WITHIN THE
OFFICE OF TAX ASSESSMENT OF THE TOWNSHIP OF EASTAMPTON**

WHEREAS, on January 1, 2007, the Township of Eastampton (“Township”), Burlington County, New Jersey entered into an interlocal service agreement with the Township of Maple Shade for the office of Joint Tax Assessor; and

WHEREAS, the Township, in reviewing the terms of service for renewal has determined that the arrangement no longer provides the economy of service for which the joint position was established; and

WHEREAS, the Township of Eastampton and the Township of Maple Shade have agreed to terminate the office of joint tax assessor pursuant to N.J.S.A. 40:48B-20, effective June 30, 2017; and

WHEREAS, it is deemed to be in the best interest of the citizens of the Township to establish the position of Tax Assessor within the Office of Tax Assessment effective July 1, 2017 pursuant to N.J.S.A. 40A:9-146.

NOW THEREFORE, BE IT ORDAINED by the Township Council of the Township of Eastampton, County of Burlington and State of New Jersey as follows:

SECTION I.

Establishment and appointment.

There is hereby established the Office of Tax Assessor within the Office of Tax Assessment, the head of which office shall be the Tax Assessor, who shall be appointed by the Township Manager for a term of four (4) years from July 1 next following the appointment, and who shall hereafter be certified for appointment pursuant to N.J.S.A. 40A:9-146.

The Office of Tax Assessor shall be subject to such general administrative procedures and requirements as are the other departments of the Township, including, but not limited to, the preparation and submission of an annual budget and of such periodic budget reports as are

generally required of departments, and such accounting controls, central purchasing practices, personnel procedures and regulations and central data processing services as are generally required of departments.

SECTION II.

Qualifications.

To be appointed as the Tax Assessor for the Township, a person must hold a certified tax assessor's certificate from the State of New Jersey. An eligible appointee shall also have a bachelor's degree from an accredited college or university or have a minimum of five(5) years' experience in a Municipal Tax Assessor's office and shall have all other qualifications required by applicable law.

SECTION III.

Compensation.

The salary of the Tax Assessor shall be as provided for in the Salary Ordinance of the Township for the number of weekly hours prescribed by the Township Manager pursuant to N.J.S.A. 40A:9-146.

SECTION IV.

Duties.

Under the supervision of the Tax Assessor, the Office of the Tax Assessor shall:

- a. Perform all functions, powers and duties of a Tax Assessor, as required by law.
- b. Make assessments for local improvements and taxation purposes and for said purposes, exercise the powers and duties as prescribed by law.
- c. Maintain adequate assessment records of each separate parcel of real property exempt and non-exempt, in the Township.
- d. Maintain a current Tax Map of the Township as a prescribed record, and cause to be recorded thereon all changes of ownership or character of real property assessed, employing for this function the services of other departments or officers of the Township.

e. Provide any and all services required by the Township in the course of any appeal of a Tax assessment


SECTION V.

Each section, subsection, sentence, clause and phrase of this Ordinance is declared to be an independent section, subsection, sentence, clause and phrase, and the finding or holding of any such portion of this Ordinance to be unconstitutional, void, or ineffective for any cause, or reason, shall not affect any other portion of this Ordinance.

SECTION VI.

All ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

ATTEST:



KIM-MARIE WHITE
Municipal Clerk



JAY SPRINGER
Mayor

Adopted: May 22, 2017

Introduction 5.8.17

Council	Motion	2nd	Ayes	Nays	Abstain	Absent
Councilman Adams						X
Councilman Edson		X	X			
Councilman Apgar	X		X			
Councilman Zeno			X			
Mayor Springer			X			
		VOTE	4	0		

Adoption 5.22.17

Council	Motion	2nd	Ayes	Nays	Abstain	Absent
Councilman Adams	X		X			
Councilman Edson						X
Councilman Apgar		X	X			
Councilman Zeno			X			
Mayor Springer			X			
		VOTE	4	0		